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Mindy McKay  
Division Administrator

## IMPORTANT NOTIFICATION – June 2019

Dear Civil Applicant Customer:

Effective **July 1, 2019** the cost of the State Fee portion of fingerprint based background checks will increase per the chart below. The Federal Bureau of Investigation's (FBI) portion of the background check will remain the same.

Currently the fee structure is as follows:

Method of Submittal	FBI Fee	State Fee	Total
Fingerprint Based Submissions	\$13.25	\$23.50	\$36.75
Volunteers	\$11.25	\$18.00	\$29.25

**Effective July 1, 2019, the new fee structure will be as follows:**

Method of Submittal	FBI Fee	New State Fee	New Fee Total
Fingerprint Based Submissions	\$13.25	<b>\$27.00</b>	\$40.25
Volunteers	\$11.25	<b>\$21.50</b>	\$32.75

If you have any questions regarding the new fee structure, please feel free to contact our office at (775) 684-6262 and ask for the

fiscal unit. Or you can e-mail your questions to [ap@dps.state.nv.us](mailto:ap@dps.state.nv.us).

Sincerely,

**Signature on File**

Tammy Trio  
Administrative Services Officer III